

Parent Guidelines on Email:

How can I help my children stay safer while using an email account?

Email Safety Tips:

- Use a gender neutral email address, i.e. ott3rs001@msn.com
- Only give out your email address to people you already know and trust-Not to cyberpals.
- Be careful that your email address is not in your profile or on other websites.
- Respect your friends. Don't give out their email addresses without their permission, and never use emails to bully or manipulate others.
- Keep a record if someone is bullying or harassing you, then keep the email and do not delete it. You do not need to read it, but show it to a trusted adult.
- Tell someone if you receive messages that are threatening or make you feel in danger.
- Together with a trusted adult you should contact the local police.
- Learn how to block/ignore people. Or change your email address.
- Never open attachments from people you do not know.
- Don't click on any links in spam.
- Don't forward spam on to your friends.
- Don't forward chain emails or forwarded emails. If you must forward an email, copy and paste and use the blind copy option (bcc:) to avoid forwarding persons' email addresses.

Top Ten Internet/Email Scams to avoid:

1. The Nigerian scam, also known as 419
2. Advanced fees paid for a guaranteed loan or credit card
3. Lottery scams
4. Phishing emails and phony web pages
5. Items for sale overpayment scam
6. Employment search overpayment scam
7. Disaster relief scams
8. Travel scams
9. "Make Money Fast" chain emails
10. "Turn Your Computer Into a Money-Making Machine!"

Delete these types of messages and never respond. Remember if it sounds too good to be true, it is. Protect yourself!